

# 2025 Festival of Cultures Guidelines

Event Date: June 14, 2025

## Registration Deadlines & Fees:

- Registration is considered complete only when both the online registration form and full payment have been submitted.
- Payment must be made at the time of completing the online registration form.
- Registrations submitted after the deadline (if permitted) will incur a \$50 late fee.
- Vendors must submit a signed copy of the Vendor Guidelines as part of their registration process.
- Proof of any required licensing must be provided no later than June 1, 2025.
- Event registrations are nonrefundable. In the event of inclement weather that results in the cancellation of the event, vendors will not receive a refund. The Festival of Cultures will proceed rain or shine, provided it is safe for attendees and participants.

Registration Deadlines & Fees		
Type of Vendor:	Registration Cost:	Registration Deadline:
Food Trucks & Food Booths	\$125	March 15, 2025
Sales Booth	\$80	April 15, 2025
Display Booth	\$40	April 15, 2025

## Arrival & Setup & Teardown:

- Upon arrival for setup, vendors must check in at the south entrance to the lot on 6th Street.
- The lot will close to vehicles promptly at 10:30 AM. Vendors arriving late will forfeit their assigned space.
- Booths must be open and staffed from 10:30 AM to 4:00 PM on the day of the Festival.
- **Sales & Display Booths:** Vendors must provide their own display units, tables, chairs, and canopies. Booth setups must not exceed a 10x10 space. If you wish to rent equipment from the Multi-Cultural Center, please contact XXXX.

- **No staking is allowed.**
- Vendors are responsible for their own setup and cleanup.
- If electricity is required, vendors must bring their own quiet generator. Additional details can be found in the [FAQ section below](#).
- Vendors are responsible for reporting their own sales tax (8% total tax rate covering city, state, and tourism). A downloadable sales tax form will be provided upon registration.

*\*The below times are subject to change according to needs of the city and will be communicated prior to the event.*

<b>Arrival, Setup, Teardown</b>			
<b>Type of Vendor</b>	<b>Arrival</b>	<b>Setup Complete</b>	<b>Teardown</b>
Food Trucks & Food Booths	7 a.m.	10 a.m. <i>Inspections begin</i>	4-5 p.m.
Sales Booth	8:30 a.m.	10 a.m.	4-5 p.m.
Display Booth	8:30 a.m.	10 a.m.	4-5 p.m.
<b>Festival Begins @ 11 a.m.</b> <i>All vendor spaces must be set up &amp; staffed 10:30 a.m. – 4 p.m.</i>			
<b>Festival Vendors Tear Down @ 4 p.m.</b> <i>Must clear the parking lot by 5 p.m.</i>			

## Insurance & License Requirements

- Food vendors must be licensed to sell in the City of Sioux Falls. You can find a list here: <https://www.siouxfalls.org/police/peddler>
- Find the [Sioux Falls Temporary Food Service Requirement Checklist](#)

## Food Voucher System

As part of the Festival of Cultures, we are introducing an optional voucher system to provide a convenient way for Festival staff and volunteers to purchase food.

- How It Works:
  - LSS will distribute vouchers to Festival staff and volunteers that can be redeemed at participating food vendors.
  - At the end of the festival, LSS will collect the vouchers from participating vendors and reimburse them at their full value.
- Participation:
  - Participation in this program is optional. Vendors who choose to participate must agree to accept the vouchers as payment during the festival.
  - Vendors who opt out of this program will not be required to accept vouchers.
- Reimbursement:
  - LSS will collect all redeemed vouchers from participating vendors after the event.
  - Vendors will be reimbursed by LSS within 10 days after the festival.

## Beverage Policy

- Vendors are not permitted to sell or distribute commercially packaged beverages, including water, soda, beer, wine, or any other alcoholic beverages.

## Electricity

- Vendors must supply their own generators and heavy-duty GFI extension cords. Detailed generator requirements and guidelines can be found in the FAQ section.

## Liability

- LSS and the Multi-Cultural Center assume no responsibility for loss or damage to merchandise. Vendors are responsible for securing their own insurance coverage.
- LSS and the Multi-Cultural Center reserve the right to deny booth registrations that do not align with the mission and values of the organization or the event.
- Vendor registrations are nonrefundable. In the event of inclement weather that leads to the cancellation of the event, vendors will not receive a refund. The Festival will proceed rain or shine, provided it is safe for attendees and participants.

## Sanitization Procedures

- Vendors must adhere to food safety protocols as established by the City of Sioux Falls Health Department.
- Hand sanitizer must be provided at each vendor booth for patron use.
- Vendors must park in designated areas and are responsible for removing all trash from their booth spaces.

## Questions

If you have questions, please email [Isabella.Chow@LssSD.org](mailto:Isabella.Chow@LssSD.org) or call 605-809-7236 or see our FAQs below.

## Frequently Asked Questions

**What if there is inclement weather?** Your safety is our top priority. Our team will monitor the weather throughout the event and notify patrons of any safety protocols if lightning or severe weather arises. Updates will be posted on the Festival of Cultures webpage ([Festival.LssSD.org](http://Festival.LssSD.org)) and emails will be sent to registered vendors in case of weather concerns. If inclement weather forces the event to be canceled, it will not be moved or rescheduled, and no refunds will be issued.

**What if I decide I can't attend the Festival of Cultures after I have registered?**

Vendor registrations are nonrefundable.

**What types of businesses are allowed to be vendors?** All cultures are welcome! The event celebrates diversity, with past cultural representations including American, Bolivian, Colombian, East Indian, Filipino, South Sudanese, Egyptian, and more. LSS reserves the right to deny vendor applications that do not align with the mission and purpose of the event.

**What beverages can I sell?** The LSS Multi-Cultural Center holds exclusive rights to sell all beverages during the event. Vendors are not permitted to sell or give away any beverages.

**What if it rains?** The Festival will continue rain or shine unless severe weather forces a cancellation due to safety concerns. There is no alternative location for the event, and refunds will not be issued. Please be prepared to spend the day outdoors.

**Where can I park?** Vendors parking areas will be clearly labeled on maps provided to you before the event.

**Do I have to bring my own tables and chairs?** Yes. Vendor registration includes only the booth space. Vendors must supply their own tables, chairs, and display units.

**Can I rent a canopy or tables from the Multi-Cultural Center?** Yes, subject to availability. To inquire about rentals, please contact [Valeria.Wicker@LssSD.org](mailto:Valeria.Wicker@LssSD.org) or call 605-413-5094.

**Can I bring my own canopy or tent?** Yes! Vendors are encouraged to bring their own canopies or tents. Booth spaces are limited to 10'x10'. If your canopy exceeds these dimensions, you will be asked to remove it before inspection.

**Is electricity available?** Vendors must supply their own generators if electricity is needed. Only quiet generators pre-approved by the City of Sioux Falls are allowed at the event. You can rent a suitable generator from ABC Rentals.

Generator details can be found here:

[2.0 Watt Generator Quiet](#)

- **\$36.00** for 4 Hour Minimum
- **\$50.00** for 1 day
- **\$125.00** for 1 week

- **\$320.00** for 4 weeks
- Available at the West (12th St.) location
- Available at the Phillips Ave. location
- Max AC Output 2000 watts
- Max AMPS 16.7A
- Rated Speed 3600 RPM
- Fuel Capacity 1.1 Gallons
- 6 Hours Run Time
- 48lbs. 19x6L x 11.4W x 18H

[View Details](#)

